

Teacher CEU Toolbox

Course Syllabus:

Workplace Violence in Schools

What is this course about?

This ten contact hour course is designed as an awareness level course for teachers, staff, and administrators so that they have a common framework of knowledge and appreciation for their crisis management plans and training programs. In order for all staff members to effectively participate in and contribute to the safety of their school, they must be armed with a level of knowledge that will allow them to fulfill their roles. The course is presented in three units that will provide teachers with background knowledge and experiences of other professionals, which they can in turn use to contribute to the safety of their school. The course is intended to help you react and respond effectively when a threat arises. The minimum time for participant completion of this course includes both enrollment time and system logged in activity time. Enrollment time is a total of two calendar days (2880 minutes) from the moment of enrollment. Activity time includes 100 minutes logged into the system. This 10-hour course uses a combination of both time requirements to maximize participation and allow time for completion of ongoing assignments and assessments. Completion certificates are restricted until both time requirements are accomplished. The minimum time for participant completion of this course includes both enrollment time and system logged in activity time. Enrollment time is a total of two calendar days (2880 minutes) from the moment of enrollment. Activity time includes 100 minutes logged into the system. This 10-hour course uses a combination of both time requirements to maximize participation and allow time for completion of ongoing assignments and assessments. Completion certificates are restricted until both time requirements are accomplished. It is suggested that you use this syllabus to seek prior approval from your individual licensing agency BEFORE registering for this course.

- Approved for 1.0 CEU (Continuing Education Unit) = 10 Hours (10 clock hours)
- Approved by Nevada Department of Education (NVD OE) as 0.5 CEUs for Nevada Educators

By the end of this course, you will:

- ✓ *Be familiar with what constitutes workplace violence*
- ✓ *Be familiar with the history of workplace violence in schools and what the common problems are today that may contribute to workplace violence*
- ✓ *Understand your responsibility in assessing threats, hazards, and vulnerabilities in your school*

- ✓ *Be familiar with your roles and the actions law enforcement may take to successfully resolve a situation*
- ✓ *Understand the importance and role of the school in re-establishing a sense of community after an event occurs*

The main topics covered in this course are:

- ✓ **Unit 1: Introduction to Workplace Violence**
 - *Defining the Problem*
 - *Case Histories*
 - *Modern Problems*
- ✓ **Unit 2: Planning - Where Do We Go From Here?**
 - *Understanding Risks, Threats, and Hazards*
 - *Pre-Incident Planning and Training*
 - *Conducting a Security Vulnerability Assessment*
- ✓ **Unit 3: Reaction and Response - Taking a Stand**
 - *Changing Roles for Teachers and Law Enforcement*
 - *Lock Downs Versus Evacuations*
 - *Community Resilience*

Intended Audience:

- ✓ *Educators looking to earn license renewal credits*
- ✓ *Educators interested in common problems which may contribute to workplace violence*
- ✓ *Educators interested in taking more responsibility related to assessing threats, hazards, and vulnerabilities in their schools*
- ✓ *Educators looking for ways to positively focus and establish a sense of community before, during, and after an event*

Session Dates and Costs:

This and all Teacher CEU Toolbox courses are self-paced. Once a participant purchases access to a course, that individual has one calendar year to complete the course requirements. Our courses are available 24 hours a day, 7 days a week. National Education Association (NEA) members receive a discount on the access purchase price for each course. You can register and purchase access to courses online, via credit card, in our secure environment.

- **Course Cost:** **\$49.95**

Course Credit Requirements:

- ✓ *This course is organized into three academic units*
- ✓ *You need a reliable internet connection and an internet connective device to take this course*
- ✓ *You must access all of the site pages to receive credit for the course*
- ✓ *You must spend a minimum of ten hours over two days in this course to receive credit*
- ✓ *You must spend a minimum of 100 minutes over two days logged in to this course to receive credit*
- ✓ *You must complete the lesson tasks, which you will find helpful in connecting with the course content*
- ✓ *You must take the Course Pre-Test, which is designed to evaluate your prior course content knowledge*
- ✓ *You must take each unit quiz and score 90% or higher to receive credit for this course (you have 3 chances on each quiz to score 90% or higher)*
- ✓ *You must complete the Course Evaluation*
- ✓ *You must take the Course Post-Test and score 85% or higher to receive credit for this course (you have 3 chances to score 85% or higher)*
- ✓ *Please print out one, and only one, completion certificate*
- ✓ *If you have questions or problems, email customer service at help@teacherceutoolbox.com*